

REGISTRATION OF SUPPLIER (ROS)
STEP-BY-STEP GUIDE
PENDAFTARAN PEMBEKAL
PANDUAN LANGKAH DEMI LANGKAH

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Quick Info *(Maklumat Pantas)*



Getting Started – Step by Step Guide to Supplier Registration *(Bersedia Untuk Bermula – Panduan Langkah demi Langkah untuk Pendaftaran Pembekal)*

Before we begin, please ensure that you have all the necessary documents to make the registration process easier & faster.

Sebelum kita bermula, sila pastikan anda mempunyai semua dokumen yang diperlukan untuk menjadikan proses pendaftaran lebih mudah & cepat.

In addition, supporting documents required as per the checklist must be scanned beforehand, before starting the online registration steps. This will ease the uploading of softcopy as explained in Section 12 (Attachment). The **maximum size per file allowed is 7MB** and no limitation for maximum size for overall attachments. The type of file allowed is **.pdf** only.

*Di samping itu, dokumen sokongan yang diperlukan seperti senarai semak perlu diimbas terlebih dahulu sebelum memulakan langkah-langkah pendaftaran dalam talian. Ini akan memudahkan salinan 'softcopy' untuk dimuat naik seperti dijelaskan dalam Seksyen 12 (Lampiran). Saiz **maksimum setiap fail yang dibenarkan ialah 7MB** dan tiada had maksimum untuk keseluruhan lampiran. Jenis fail yang dibenarkan adalah **.pdf** sahaja.*

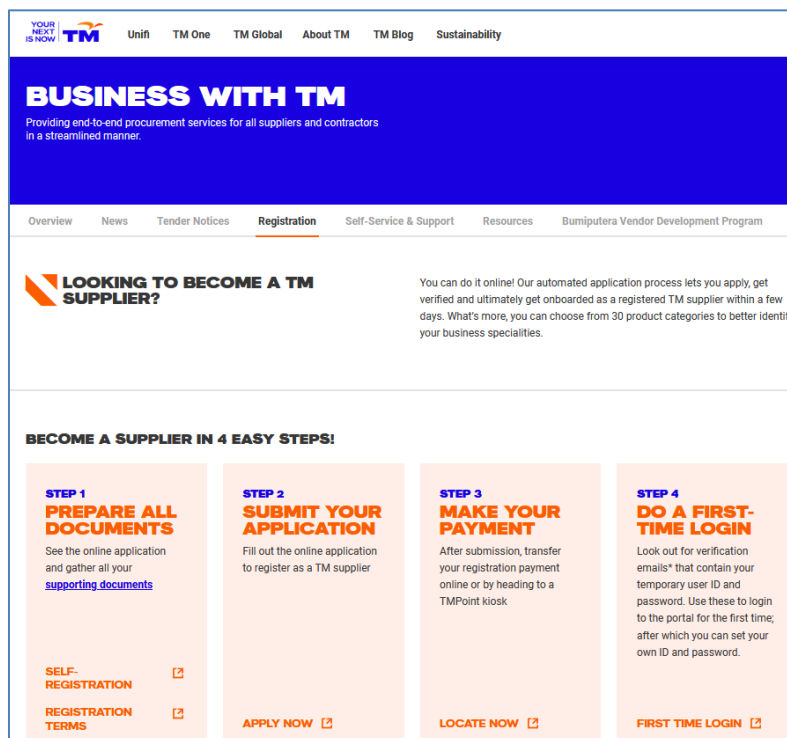
Please note that you are required to complete the online form in one seating as saving options are unavailable. The page will also timeout or expire if it is left idle for more than one hour.

Sila ambil perhatian bahawa anda dikehendaki untuk mengisi borang dalam talian sekali lalu sahaja kerana tidak ada pilihan untuk 'Save'. Halaman ini juga akan habis masa atau tertamat jika dibiarkan 'idle' selama lebih daripada satu jam.

To do registration application, go to www.tm.com.my and click the path below:

Untuk melakukan permohonan pendaftaran, sila ke www.tm.com.my dan klik pada aliran di bawah:

About TM -> Business With TM -> Registration



The screenshot shows the 'BUSINESS WITH TM' website. The main heading is 'BUSINESS WITH TM' with the tagline 'Providing end-to-end procurement services for all suppliers and contractors in a streamlined manner.' Below this is a navigation menu with 'Registration' highlighted. A section titled 'LOOKING TO BECOME A TM SUPPLIER?' includes a brief description of the online application process. The main content area is titled 'BECOME A SUPPLIER IN 4 EASY STEPS!' and lists four steps:

- STEP 1: PREPARE ALL DOCUMENTS** - See the online application and gather all your supporting documents. Links: SELF-REGISTRATION, REGISTRATION TERMS.
- STEP 2: SUBMIT YOUR APPLICATION** - Fill out the online application to register as a TM supplier. Link: APPLY NOW.
- STEP 3: MAKE YOUR PAYMENT** - After submission, transfer your registration payment online or by heading to a TMPoint kiosk. Link: LOCATE NOW.
- STEP 4: DO A FIRST-TIME LOGIN** - Look out for verification emails* that contain your temporary user ID and password. Use these to login to the portal for the first time; after which you can set your own ID and password. Link: FIRST TIME LOGIN.

Click on the link:
Klik pada pautan:
Apply Now

Section 1: Company Undertaking and Declaration of Independency for TM Business Partner *(Ikrar Syarikat dan Perakuan Kebebasan untuk Rakan Perniagaan TM)*

Company Undertaking & Declaration of Independency for TM's Business Partner

I hereby solemnly declare:

- i. That the Company is not under criminal investigation/charge/conviction/found guilty by any third party (inclusive but not limited to the authorities and/or enforcement agencies and/or other companies) court of law for offences and/or misconduct relating to criminal or integrity issue;
- ii. That the Company shall make an ANNUAL declaration that the company is not under criminal investigation/charge/conviction/found guilty by any third party (inclusive but not limited to the authorities and/or enforcement agencies and/or other companies) court of law for offences and/or misconduct relating to criminal or integrity issue;
- iii. That the Company shall immediately within a reasonable period notify and inform TM by a written communication if the Company, its' Employees, its' agents, its' representative, or any of its' shareholder is under criminal investigation/charge/conviction/found guilty by any third party (inclusive but not limited to the authorities and/or enforcement agencies and/or other companies) court of law for offences and/or misconduct relating to criminal or integrity issue;
- iv. That any failure by the Company of to make any declaration (or false declaration) or notification (either failed to notify or delayed to notify), may give right to TM impose any consequence action against the Company in accordance with TM's policies;

Yes I confirm that the above declaration in(i) above is true, valid and binding on me.

Yes I confirm that I will abide by the undertakings in (ii), (iii) and (iv) above.

No. Please specify:

Acceptance of Company Undertaking and Declaration of Independency for TM Business Partner cannot be taken lightly. Please consider every aspect of the undertaking clauses i., ii., iii. & iv. before confirming both acceptances. *Penerimaan Ikrar Syarikat dan Perakuan Kebebasan untuk Rakan Perniagaan TM tidak boleh diambil secara sambil lewa. Sila teliti setiap aspek dalam klausa-klausa ikrar i., ii., iii. & iv. sebelum mengesahkan kedua-dua penerimaan.*

Section 2: General Company Information (*Maklumat Umum Syarikat*)

General Company Information

Company Name: *

ROC/ROB/ROS/IC Number: * E.g. 12345A

Language: *

Address

E-Mail Address: *

Phone Number: * Extension:

Fax Number: * E.g. 60 03 12345678 Extension:

Registered Address: *

Postal Code: * City: *

Country: Region:

Company Website:





This section requires General Company Information to be completed. **All fields** must be completed using **CAPITAL LETTER** except for E-Mail Address and Company Website. Refer to the table below for the details.

Seksyen ini memerlukan Maklumat Umum Syarikat dilengkapkan. Semua medan perlu dilengkapkan menggunakan HURUF BESAR melainkan untuk Alamat Emel dan Laman Web Syarikat. Rujuk jadual di bawah untuk perincian.

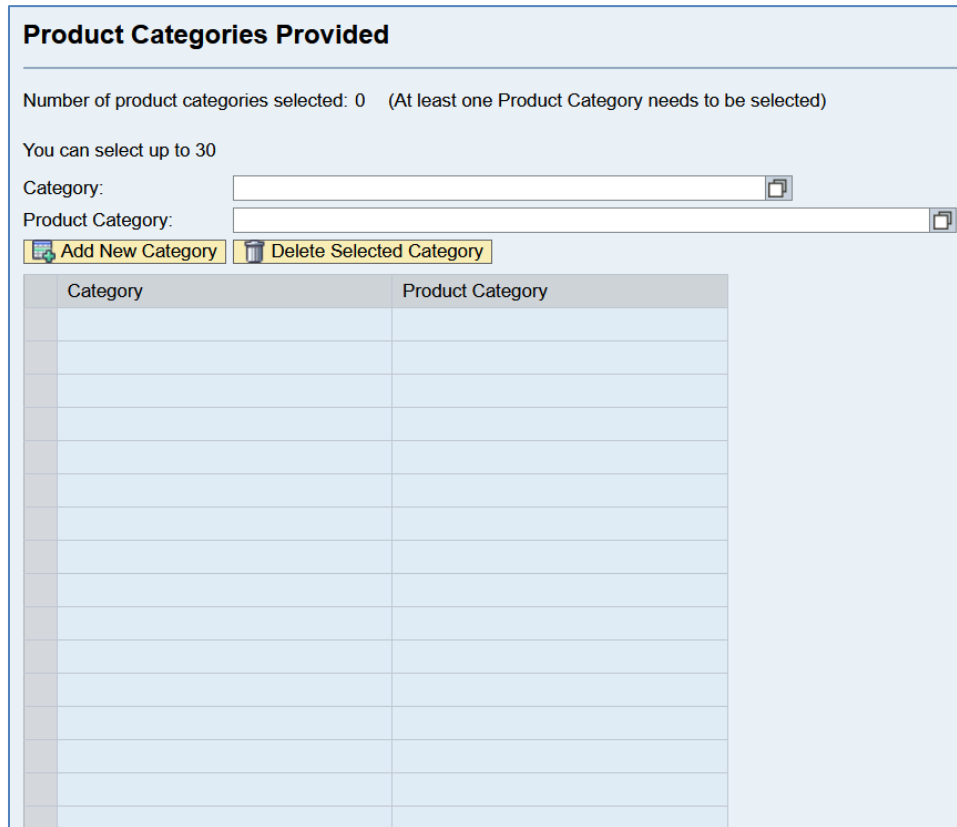
Value for a field that has input option must be selected from the option box .

Nilai untuk medan yang mempunyai pilihan input mesti dipilih dari kotak pilihan .

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Company Name <i>Nama Syarikat</i>	Mandatory <i>Mandatori</i>	Company name exactly per official registration document including dots or hyphen or abbreviation. <i>Nama syarikat sama seperti dalam dokumen pendaftaran rasmi termasuk titik atau sempang atau singkatan.</i>	Max 40-character per line. <i>Maksimum 40-karakter setiap baris.</i>
ROC/ROB/ROS/IC Number <i>ROC/ROB/ROS/Nombor IC</i>	Mandatory <i>Mandatori</i>	12-digit Company Commission of Malaysia (CCM/SSM) new registration number. Foreign companies can use their Business Registration Number. <i>12-digit nombor pendaftaran baru Suruhanjaya Syarikat Malaysia (SSM). Syarikat-syarikat luar boleh menggunakan Nombor Pendaftaran Perniagaan.</i>	Special characters such as dash, alias, stroke etc. are not allowed. <i>Karakter istimewa seperti sempang, alias, garis miring dll. tidak dibenarkan.</i>
Language <i>Bahasa</i>	Mandatory <i>Mandatori</i>	Please maintain the value to EN. <i>Sila kekalkan nilai kepada EN.</i>	Only EN is accepted. <i>Hanya EN yang diterima.</i>
E-Mail Address <i>Alamat E-mel</i>	Mandatory <i>Mandatori</i>	Company's official communication e-mail with company domain. Free web-based email is also accepted. <i>Alamat e-mel perhubungan rasmi syarikat dengan domain syarikat. Alamat emel percuma juga dibenarkan.</i>	Use lowercase only. <i>Gunakan huruf kecil sahaja.</i>
Phone Number <i>Nombor Telefon</i>	Mandatory <i>Mandatori</i>	Telephone number of the company (country code region code number). <i>Nombor telefon syarikat (kod negara kod kawasan nombor).</i>	Numbers, space and dash only. <i>Nombor, jarak dan sempang sahaja.</i>
Fax Number <i>Nombor Faks</i>	Mandatory <i>Mandatori</i>	Type in format XX XX XXXXXXXX . <i>Taip dengan format XX XX XXXXXXXX .</i>	Numbers and space only. <i>Nombor dan jarak sahaja.</i>

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Registered Address <i>Alamat Berdaftar</i>	Mandatory <i>Mandatori</i>	Use principal place of doing business address, not record nor secretarial address. <i>Gunakan alamat utama di mana perniagaan dijalankan, bukan alamat rekod disimpan atau alamat setiausaha.</i>	Maximum 40-characters per line. Please use the next line if the first line is not enough. <i>Maksimum 40-karakter setiap baris. Sila gunakan baris berikutnya sekiranya baris pertama tidak mencukupi.</i>
Postal Code <i>Poskod</i>	Mandatory <i>Mandatori</i>	Depends on each country. <i>Bergantung kepada negara masing-masing.</i>	Letters and numbers only. <i>Huruf dan nombor sahaja.</i>
City <i>Bandar</i>	Mandatory <i>Mandatori</i>	Type City as per address used. <i>Taip Bandar berdasarkan alamat yang digunakan.</i>	Maximum 40-characters. <i>Maksimum 40-karakter.</i>
Country <i>Negara</i>	Mandatory <i>Mandatori</i>	Select Country as per address used from  . <i>Pilih Negara berdasarkan alamat yang digunakan dari .</i>	
Region <i>Negeri</i>	Mandatory <i>Mandatori</i>	Select Region as per address used from  . <i>Pilih Negeri berdasarkan alamat yang digunakan dari .</i>	
Company Website <i>Laman Sesawang Syarikat</i>	Optional <i>Pilihan</i>	Please enter the company website address if applicable. <i>Sila masukkan Laman Sesawang Syarikat jika ada.</i>	Maximum 40-characters. Use lowercase only. <i>Maksimum 40-karakter. Gunakan huruf kecil sahaja.</i>

Section 3: Product Categories (*Kategori Produk*)




Category	Product Category
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This section requires the Product Categories of a company. Please select categories that correspond with the nature of the business of the company only. **Up to 30 categories can be selected.** Selection of lesser numbers of categories is allowed but at least one category must be chosen.

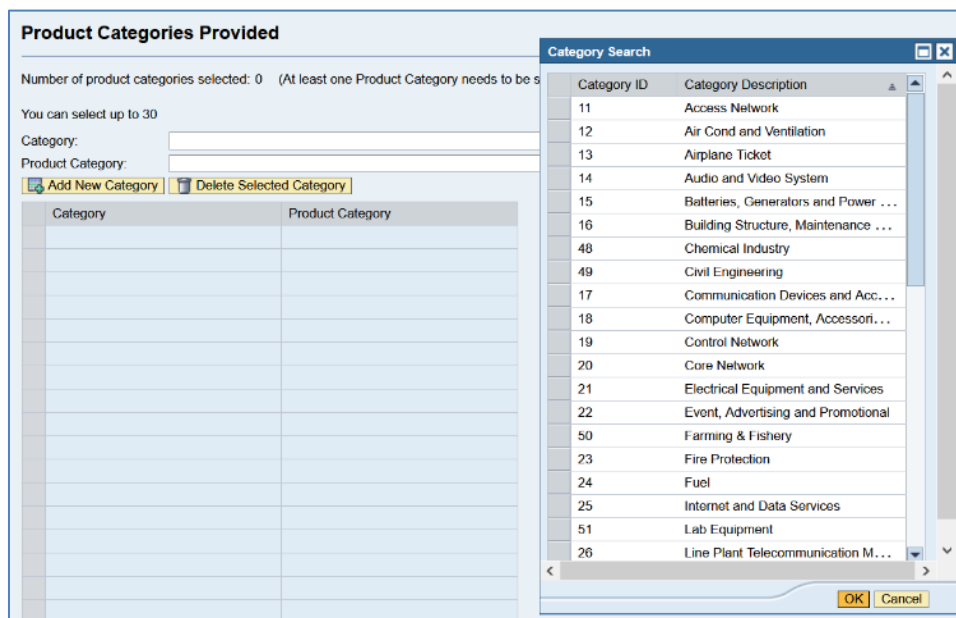
Seksyen ini memerlukan Kategori Produk sesuatu syarikat. Sila pilih kategori-kategori yang berkaitan dengan ruang lingkup perniagaan syarikat ini sahaja. Sehingga 30 kategori boleh dipilih. Pemilihan bilangan kategori yang sedikit dibenarkan tetapi sekurang-kurangnya satu kategori mesti dipilih.

Value for a field that has input option  must be selected from the option box .

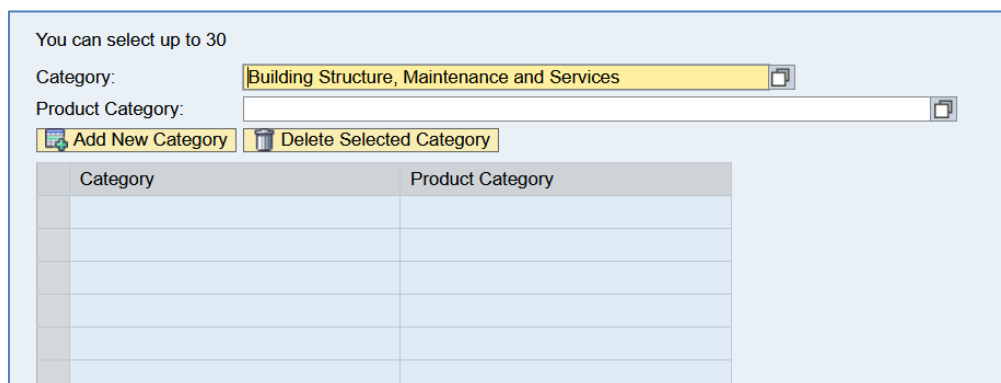
Nilai untuk medan yang mempunyai pilihan input  mesti dipilih dari kotak pilihan .


To select Product Categories, please click  at Category. This will display the main segmentation of available categories in the Category Search menu.

Untuk memilih Kategori Produk, sila klik  di Category. Ianya akan memaparkan pembahagian utama kategori-kategori yang ada dalam menu 'Category Search'.

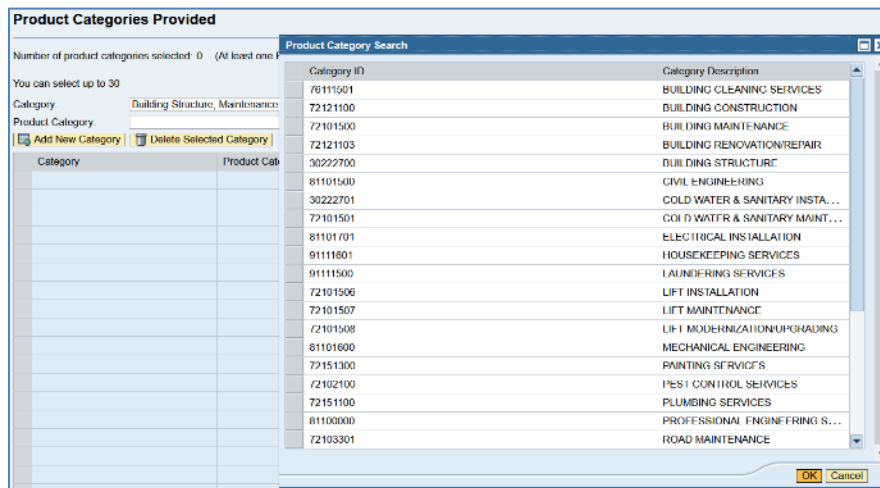



To sort Category Description, click Category Description header. It will change from **Category Description** to **Category Description ▲** in ascending sorting. Select the desired Category Description and click OK.
Untuk menyusun Penerangan Kategori, klik 'header' Penerangan Kategori. Ianya akan bertukar dari Category Description kepada Category Description ▲ dalam susunan menaik. Pilih Penerangan Kategori yang diperlukan dan klik OK.

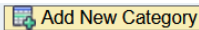


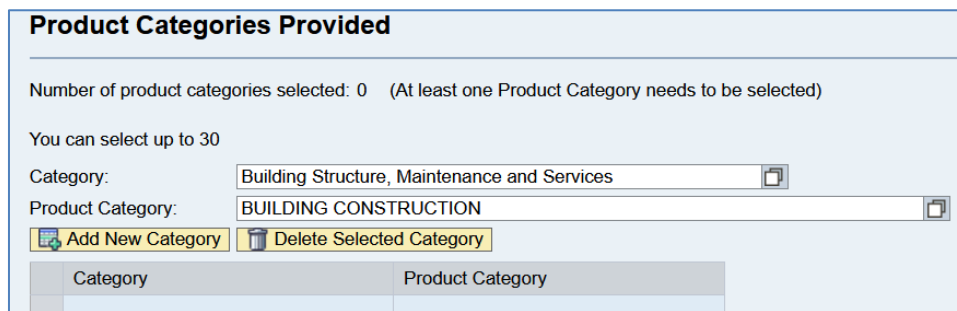
Next, click  at Product Category. Product Category Search will appear.


Kemudian, klik  di 'Product Category'. Paparan 'Product Category Search' akan ditunjukkan.



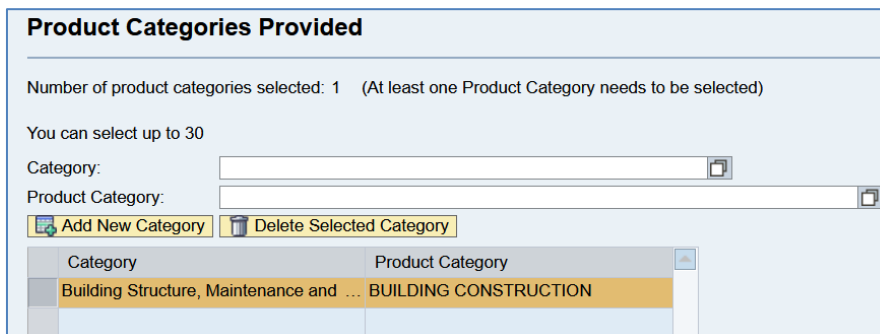
Select one category at this screen and click OK. The selected category will appear on the main screen. Click  so that it will be added to the table below.

Pilih satu kategori dan klik OK. Kategori yang dipilih akan dikeluarkan di paparan utama. Klik  supaya ianya ditambah ke dalam jadual di bawah.



The counter will now change from 0 to 1. Repeat the steps above to add another category from the same segmentation or a different one. Don't forget to click  after each addition.

Pengira akan berubah sekarang dari 0 ke 1. Ulang langkah-langkah di atas untuk menambah kategori dari pembahagian yang sama atau berbeza. Jangan lupa untuk klik  selepas setiap penambahan.



To delete the Product Category, select the category row by clicking the grey box at the left side to the category name (refer to no. 1 below). The colour of the selected row will change from blue to orange.

Untuk membuang Kategori Produk, pilih baris kategori dengan mengklik kotak kelabu di kiri nama kategori berkenaan (rujuk no. 1 di bawah). Baris yang dipilih akan berubah warnanya dari biru ke oren.

Product Categories Provided

Number of product categories selected: 6 (At least one Product Category needs to be selected)

You can select up to 30

Category:

Product Category:

Category	Product Category
Building Structure, Maintenance and ...	BUILDING CONSTRUCTION
Event, Advertising and Promotional	RADIO ADVERTISING
Air Cond and Ventilation	AIR CONDITIONERS
Building Structure, Maintenance and ...	HOUSEKEEPING SERVICES
Air Cond and Ventilation	AIR COND INSTALLATION
Air Cond and Ventilation	AIR COND MAINTENANCE

Then click . The selected category will be removed. The table will be updated.
Kemudian klik . Kategori yang dipilih akan dibuang. Jadual akan dikemaskini.

Product Categories Provided

Number of product categories selected: 5 (At least one Product Category needs to be selected)

You can select up to 30

Category:

Product Category:

Category	Product Category
Building Structure, Maintenance and ...	BUILDING CONSTRUCTION
Air Cond and Ventilation	AIR CONDITIONERS
Building Structure, Maintenance and ...	HOUSEKEEPING SERVICES
Air Cond and Ventilation	AIR COND INSTALLATION
Air Cond and Ventilation	AIR COND MAINTENANCE

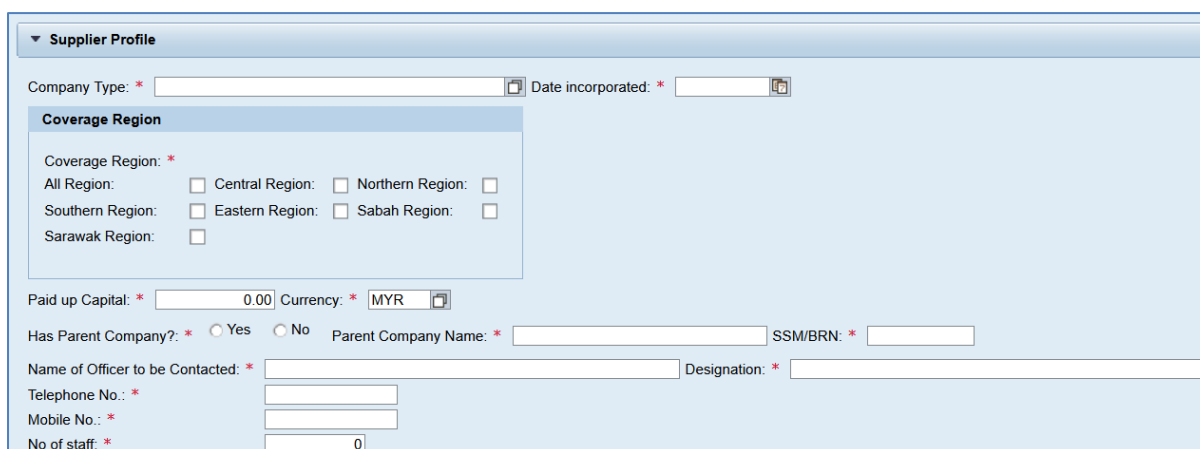
To view list of available Product Categories, please go to www.tm.com.my and click the path below:
Untuk melihat senarai Kategori Produk yang ada, sila ke www.tm.com.my dan klik pada aliran di bawah:

About TM -> Doing Business With TM -> Supplier Relationship Management -> Registration of Supplier (ROS)-> Registration Terms

Section 4: Vendor Information – Supplier Profile (Maklumat Pembekal – Profil Pembekal)





Several sub-sections must be completed in this section which are Supplier Profile, Contribution To Employees, Related Party Status Declaration and License.

Beberapa sub-seksyen perlu dilengkapkan dalam seksyen ini iaitu Profil Pembekal, Caruman Kepada Pekerja, Perakuan Status Berkaitan dan Lesen.



The table below shows the required input for each field.

Jadual di bawah menunjukkan input yang diperlukan dalam setiap medan.

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Company Type <i>Jenis Syarikat</i>	Mandatory <i>Mandatori</i>	Select Company Type from  . <i>Pilih Jenis Syarikat dari .</i>	
Date Incorporated <i>Tarikh Pmerbadanan</i>	Mandatory <i>Mandatori</i>	Key-in date of incorporation of the company. <i>Masukkan tarikh pmerbadanan syarikat.</i>	Use format DD.MM.YYYY , for example, if the date is 7 November 2004, key-in 07.11.2004 . <i>Gunakan format DD.MM.YYYY, contohnya, jika tarikhnya ialah 7 November 2004, masukkan 07.11.2004.</i>
Coverage Region <i>Kawasan Liputan</i>	Mandatory <i>Mandatori</i>	Based on your company capability, select the relevant region(s) that your products or services can cover. <i>Berdasarkan kemampuan syarikat, pilih kawasan liputan berkenaan di mana produk atau perkhidmatan syarikat boleh diberikan.</i>	At least one option must be selected. <i>Sekurang-kurangnya satu pilihan mesti ditanda.</i>
Paid-Up Capital <i>Modal Berbayar</i>	Mandatory <i>Mandatori</i>	Minimum RM10,000.00 for Private Limited and Limited companies. Please put 2 for other company types. <i>Minimum RM10,000.00 untuk syarikat Sdn Bhd dan Berhad. Sila masukkan 2 untuk jenis-jenis syarikat yang lain.</i>	Numbers only. <i>Nombor sahaja.</i>
Currency <i>Mata Wang</i>	Mandatory <i>Mandatori</i>	Select Currency of the company's Paid-Capital from  . <i>Pilih Mata Wang Modal Berbayar syarikat dari .</i>	
Parent Company Name <i>Nama Syarikat Induk</i>	Optional <i>Pilihan</i>	Key-in parent company name if applicable.	Max 40-character per line.

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
		Masukkan nama syarikat induk jika berkenaan.	Maksimum 40-karakter setiap baris.
Has Parent Company? <i>Ada Syarikat Induk?</i>	Mandatory <i>Mandatori</i>	Select Yes if the to-be registered entity is having a parent company. Else, select No option. <i>Pilih "Yes" jika entiti yang hendak didaftarkan mempunyai syarikat induk. Jika tidak, pilih "No".</i>	Will be asked for company type Pte Ltd and Ltd only. <i>Akan ditanya untuk jenis syarikat Sdn Bhd dan Berhad sahaja.</i>
Parent Company Name <i>Nama Syarikat Induk</i>	Mandatory <i>Mandatori</i>	Key-in full name of the parent company. <i>Masukkan nama penuh syarikat induk berkenaan.</i>	Max 40-characters only. <i>Maksimum 40-karakter sahaja.</i>
SSM/BRN <i>SSM/BRN</i>	Mandatory <i>Mandatori</i>	Key-in business registration number of the parent company. <i>Masukkan nombor pendaftaran perniagaan syarikat induk berkenaan.</i>	Max 20-characters only. <i>Maksimum 20-karakter sahaja.</i>
Name of Officer to be Contacted <i>Nama Pegawai yang Boleh Dihubungi</i>	Mandatory <i>Mandatori</i>	Key-in full name of the contact person of the company. <i>Masukkan nama penuh pegawai syarikat yang boleh dihubungi.</i>	Max 40-characters only. <i>Maksimum 40-karakter sahaja.</i>
Designation <i>Jawatan</i>	Mandatory <i>Mandatori</i>	Key-in full designation of the contact person of the company. <i>Masukkan jawatan pegawai syarikat yang boleh dihubungi.</i>	Max 40-characters only. <i>Maksimum 40-karakter sahaja.</i>
Telephone No. <i>Nombor Telefon</i>	Mandatory <i>Mandatori</i>	Office telephone number of the contact person of the company (country code region code number). <i>Nombor telefon pejabat pegawai syarikat yang boleh dihubungi (kod negara kod kawasan nombor).</i>	Numbers, space and dash only. <i>Nombor, jarak dan sempang sahaja.</i>
Mobile No. <i>Nombor Telefon Bimbit</i>	Mandatory <i>Mandatori</i>	Mobile telephone number of the contact person of the company (country code region code number). <i>Nombor telefon bimbit pegawai syarikat yang boleh dihubungi (kod negara kod kawasan nombor).</i>	Numbers, space and dash only. <i>Nombor, jarak dan sempang sahaja.</i>
No. of Staff <i>Bilangan Pekerja</i>	Mandatory <i>Mandatori</i>	Key-in number of staffs of the company. <i>Masukkan jumlah pekerja syarikat.</i>	Numbers only. <i>Nombor sahaja.</i>

Next, please declare if the company contributes to Employee Provident Fund (EPF) and Social Security Organization (SOCSSO). Supporting documents are required for Yes declaration. Foreign entities outside Malaysia can select No for both items. This declaration is mandatory.

Kemudian, sila buat perakuan sama ada syarikat ada membuat caruman kepada Kumpulan Wang Simpanan Pekerja (KWSP) dan Pertubuhan Keselamatan Sosial (PERKESO). Dokumen sokongan diperlukan untuk perakuan 'Ya'. Entiti luar Malaysia boleh memilih 'No' untuk kedua-dua perkara ini. Perakuan ini adalah mandatori.

Contribution To Employess	
KWSP/EPF: *	<input type="radio"/> Yes <input type="radio"/> No
PERKESO/SOCSSO: *	<input type="radio"/> Yes <input type="radio"/> No

Then, please confirm whether any staff and/or management team of the company is having a close relationship with the director and/or management team of TELEKOM MALAYSIA BERHAD (TM) and/or any TM subsidiaries. This declaration is mandatory.

Kemudian, sila sahkan jika ada pekerja dan / atau pasukan pengurusan syarikat ini mempunyai perkaitan rapat dengan pengarah dan / atau pasukan pengurusan TELEKOM MALAYSIA BERHAD (TM) dan atau mana-mana anak syarikat TM. Perakuan ini adalah mandatori.

Related Party Status Declaration

(i) Related Party Transaction - for purposes of the Listing requirement of Bursa Malaysia Securities Bhd.: *

Yes

No

If Yes, please specify

Via Common Director/s:

Via Common Major Shareholder:

(ii) Related Party - for purposes of Financial Reporting Standard 124 issued by the Malaysian Accounting Standard Board. *

Subsidiary

Associate

Joint Venture

Holding

Not Applicable

The License sub-section is optional. Here, please mark if the company registered with any government, private and statutory body below. If there is another license, please tick Other and enter an abbreviation or abbreviations of the name of the licensing bodies. Each license must be accompanied by relevant certificates or supporting documents. If not registered at all, please leave blank this sub-section.

Sub-seksyen Lesen adalah pilihan. Di sini, sila tanda sekiranya ada berdaftar dengan sebarang pihak kerajaan, swasta dan badan berkanun di bawah. Jika ada lesen yang lain, sila tanda di 'Other' dan masukkan ringkasan nama badan perlesenan berkenaan. Setiap perakuan perlu disertakan dengan sijil atau dokumen sokongan berkaitan. Jika tidak ada sebarang pendaftaran, sila tinggalkan kosong sub-seksyen ini.

License

Ministry of Home Affairs / Kementerian Dalam Negeri (KDN):

Department of Electricity and Gas Supply / Jabatan Bekalan Elektrik dan Gas (JBEG):

Board Of Architect (BOA) / Lembaga Arkitek Malaysia (LAM):

Construction Industry Development Board Malaysia (CIDB) / Lembaga Pembangunan Industri Pembinaan Malaysia:

Land Surveyors Board Malaysia / Lembaga Jurukur Tanah Malaysia (LJTM):

The General Insurance Association of Malaysia / Persatuan Insurans Am Malaysia (PIAM):

Board Of Engineers Malaysia (BOE) / Lembaga Jurutera Malaysia:

The Energy Commission / Suruhanjaya Tenaga (ST):

Contractor Services Centre / Pusat Khidmat Kontraktor (PKK):

Ministry of Finance Malaysia (MOF) / Kementerian Kewangan Malaysia:


Other License: Please specify:

Section 5: Vendor Information – Company Type *(Maklumat Pembekal – Jenis Syarikat)*

Company Status under Company Type is a mandatory field. It must be completed based on the breakdown of the shareholding structure. It is not coming from the race percentile of staffs working at the company. To be eligible as a Bumiputra company, Bumiputra shareholding must be greater than 51%.

Status Syarikat di bawah Jenis Syarikat adalah medan mandatori. Ianya perlu dilengkapkan berdasarkan pecahan struktur pemegangan saham. Ianya bukan berdasarkan peratusan kaum pekerja-pekerja yang bekerja di syarikat berkenaan. Untuk melayakkan sesebuah syarikat sebagai syarikat Bumiputra, pemegangan saham Bumiputra mestilah lebih besar dari 51%.

▼ Company Type

Company Status: * 


Bumiputra: %

Non-Bumiputra: %

Foreign: %

Ex-TM Employee: * Yes No

Eligible to get the Ex-TM Employees status if holding the company's equity sharing 51% or above with management control of the company.

Work class: 

(refers to registration with PKK)

Ex-TM Employee is a mandatory field. Please select Yes if only ex TM employee is holding 51% or more equities or shares in a company.

'Ex-TM Employee' adalah medan mandatori. Sila pilih 'Yes' hanya jika bekas pekerja TM memegang lebih dari 51% ekuiti atau saham dalam syarikat.

Work Class according to Contractor Services Centre (CSC, PKK) class is an optional field.

'Work Class' berdasarkan kelas Pusat Khidmat Kontraktor (PKK) adalah medan pilihan.

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Section 6: Vendor Information – Management & Shareholder Information (Maklumat Pembekal – Maklumat Pengurusan & Pemegang Saham)

Fields in Management Team must be completed from all company directors and business owner information. Do not provide top management team details here. Fields in Shareholder Information must be completed from all company shareholders information. For enterprises and sole proprietorship businesses, please fill in business owner details.

Medan-medan di 'Management Team' mesti dilengkapkan dari maklumat kesemua pengarah syarikat dan pemilik perniagaan. Jangan isikan maklumat pengurusan tertinggi di sini. Medan-medan di 'Shareholder Information' mesti dilengkapkan dari maklumat kesemua pemegang saham syarikat. Untuk perniagaan-perniagaan enterprise dan milikan tunggal, sila isikan maklumat pemilik perniagaan.

The highlighted row in orange indicates that all information underside is for that name.

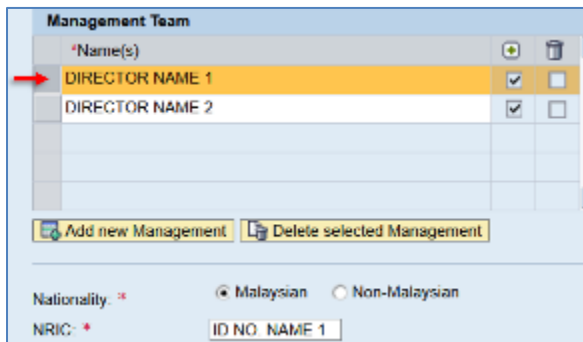
Baris yang diorekan menunjukkan bahawa semua maklumat di bawahnya adalah untuk nama berkenaan.

Multiple names can be added by clicking or respectively. Example:

Beberapa nama boleh ditambah dengan klik atau masing-masing. Contohnya:

Please carefully check the highlighted row of name and add its underside info completely. Select each name's row by clicking the grey box next to the name. For example:

Sila semak dengan berhati-hati baris nama yang mana satu yang dipilih dan tambah kesemua maklumat di bawahnya dengan lengkap. Pilih setiap baris nama dengan klik kotak kelabu di sebelah nama berkenaan. Contohnya:



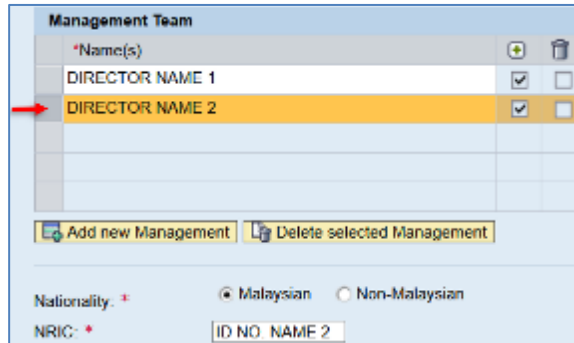
Management Team

*Name(s)	<input type="checkbox"/>	<input type="checkbox"/>
DIRECTOR NAME 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DIRECTOR NAME 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Buttons: Add new Management, Delete selected Management

Nationality: * Malaysian Non-Malaysian

NRIC: * ID NO. NAME 1



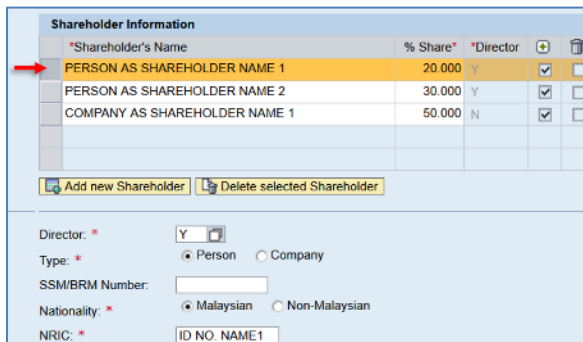
Management Team

*Name(s)	<input type="checkbox"/>	<input type="checkbox"/>
DIRECTOR NAME 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DIRECTOR NAME 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Buttons: Add new Management, Delete selected Management

Nationality: * Malaysian Non-Malaysian

NRIC: * ID NO. NAME 2



Shareholder Information

Shareholder's Name	% Share	*Director	<input type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 1	20.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 2	30.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COMPANY AS SHAREHOLDER NAME 1	50.000	N	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Buttons: Add new Shareholder, Delete selected Shareholder

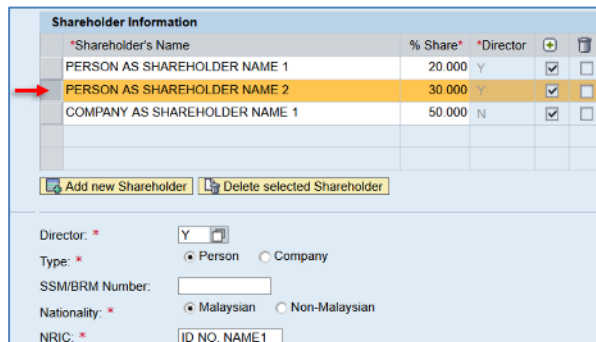
Director: * Y N

Type: * Person Company

SSM/BRM Number:

Nationality: * Malaysian Non-Malaysian

NRIC: * ID NO. NAME1



Shareholder Information

Shareholder's Name	% Share	*Director	<input type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 1	20.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 2	30.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COMPANY AS SHAREHOLDER NAME 1	50.000	N	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Buttons: Add new Shareholder, Delete selected Shareholder

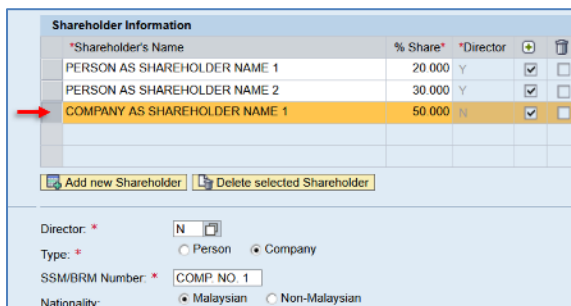
Director: * Y N

Type: * Person Company

SSM/BRM Number:

Nationality: * Malaysian Non-Malaysian

NRIC: * ID NO. NAME1



Shareholder Information

Shareholder's Name	% Share	*Director	<input type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 1	20.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 2	30.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COMPANY AS SHAREHOLDER NAME 1	50.000	N	<input checked="" type="checkbox"/>	<input type="checkbox"/>

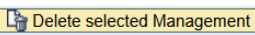

Buttons: Add new Shareholder, Delete selected Shareholder

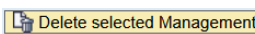
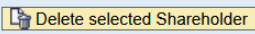
Director: * Y N

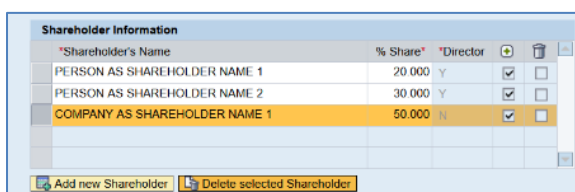
Type: * Person Company

SSM/BRM Number: * COMP. NO. 1

Nationality: * Malaysian Non-Malaysian

Name can be deleted by clicking  or  respectively. Make sure to select the right row before clicking the button. For instance:

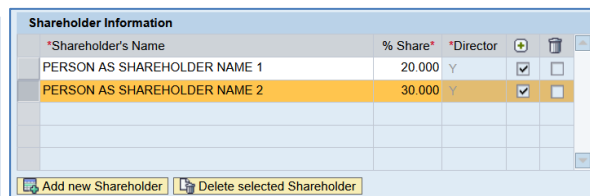
Nama boleh dihapuskan dengan klik  atau  masing-masing. Pastikan baris yang betul dipilih sebelum butang berkenaan diklik. Contohnya:



Shareholder Information

Shareholder's Name	% Share	*Director	<input type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 1	20.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 2	30.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COMPANY AS SHAREHOLDER NAME 1	50.000	N	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Buttons: Add new Shareholder, Delete selected Shareholder






Shareholder Information

Shareholder's Name	% Share	*Director	<input type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 1	20.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PERSON AS SHAREHOLDER NAME 2	30.000	Y	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Buttons: Add new Shareholder, Delete selected Shareholder

These are the fields details for Management Team:

Ini adalah perincian berkenaan medan-medan di 'Management Team':

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Name(s) <i>Nama</i>	Mandatory <i>Mandatori</i>	Key-in name of the director or owner in the table. <i>Masukkan nama pengarah atau pemilik dalam jadual.</i>	Max 40-characters only. <i>Maksimum 40-karakter sahaja.</i>
Nationality <i>Warganegara</i>	Mandatory <i>Mandatori</i>	Please select the nationality of the director or owner. <i>Sila pilih kewarganegaraan pengarah atau pemilik.</i>	
NRIC <i>No. Kad Pengenalan Baru</i>	Mandatory <i>Mandatori</i>	Type 12-digit NRIC of director or owner who is Malaysian. <i>Taip no. kad pengenalan baru 12-digit untuk pengarah atau pemilik warganegara Malaysia.</i>	Will appear if Malaysian nationality is selected. <i>Akan dipaparkan jika warganegara Malaysia dipilih.</i>
Passport <i>No. Pasport</i>	Mandatory <i>Mandatori</i>	Type passport number of director or owner who is non-Malaysian. <i>Taip no. Pasport untuk pengarah atau pemilik bukan warganegara Malaysia.</i>	Will appear if Non-Malaysian nationality is selected. <i>Akan dipaparkan jika bukan warganegara Malaysia dipilih.</i>
C/O <i>C/O</i>	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	
Street/House No. <i>Jalan/No. Rumah</i>	Mandatory <i>Mandatori</i>	Key-in first line of residential address for director or owner. <i>Taip baris pertama alamat kediaman pengarah atau pemilik.</i>	Maximum 40-characters per line. <i>Maksimum 40-karakter setiap baris.</i>
Street 4 <i>Jalan 4</i>	Mandatory <i>Mandatori</i>	Key-in second line of residential address for director or owner. <i>Taip baris kedua alamat kediaman pengarah atau pemilik.</i>	Maximum 40-characters per line. <i>Maksimum 40-karakter setiap baris.</i>
Street 5 <i>Jalan 5</i>	Optional <i>Pilihan</i>	Key-in third line of residential address for director or owner if applicable. <i>Taip baris ketiga alamat kediaman pengarah atau pemilik jika ada.</i>	Maximum 40-characters per line. <i>Maksimum 40-karakter setiap baris.</i>
City <i>Bandar</i>	Mandatory <i>Mandatori</i>	Type City as per address used. <i>Taip Bandar berdasarkan alamat yang digunakan.</i>	Maximum 40-characters. <i>Maksimum 40-karakter.</i>
Postal Code	Mandatory <i>Mandatori</i>	Depends on each country. <i>Bergantung kepada negara masing-masing.</i>	Letters and numbers only. <i>Huruf dan nombor sahaja.</i>
Country <i>Negara</i>	Mandatory <i>Mandatori</i>	Select Country as per address used from  <i>Pilih Negara berdasarkan alamat yang digunakan dari .</i>	
Region <i>Negeri</i>	Mandatory <i>Mandatori</i>	Select Region as per address used from  <i>Pilih Negeri berdasarkan alamat yang digunakan dari .</i>	
Time Zone	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	
PO Box	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	
Postal Code	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	
Telephone No. <i>Nombor Telefon</i>	Mandatory <i>Mandatori</i>	Office or mobile telephone number of director or owner.	Numbers, space and dash only. <i>Nombor, jarak dan sempang sahaja.</i>

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
		<i>Nombor telefon pejabat atau telefon bimbit pengarah atau pemilik.</i>	
E-Mail <i>E-mel</i>	Mandatory <i>Mandatori</i>	Communication e-mail with company domain for the director or owner. Free web-based email is also accepted. <i>Alamat e-mel perhubungan pengarah atau pemilik. Alamat e-mel percuma juga dibenarkan.</i>	Use lowercase only. <i>Gunakan huruf kecil sahaja.</i>
Designation <i>Jawatan</i>	Mandatory <i>Mandatori</i>	Key-in designation of the director or owner. <i>Masukkan jawatan pengarah atau pemilik.</i>	Max 40-characters only. <i>Maksimum 40-karakter sahaja.</i>

These are the details of the fields for Shareholder Information:

Ini adalah perincian berkenaan medan-medan di 'Shareholder Information':

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Name <i>Nama</i>	Mandatory <i>Mandatori</i>	Key-in name of the shareholder in the table. <i>Masukkan nama pemegang saham dalam jadual.</i>	Max 40-characters only. <i>Maksimum 40-karakter sahaja.</i>
% Share <i>% Saham</i>	Mandatory <i>Mandatori</i>	Key-in percentage of shares held by this shareholder in the table. <i>Masukkan peratusan saham yang dimiliki oleh pemegang saham ini di dalam jadual.</i>	Numbers only until three decimal points. <i>Nombor sahaja sehingga tiga titik perpuluhan.</i>
Director <i>Pengarah</i>	Mandatory <i>Mandatori</i>	Select Yes from <input type="checkbox"/> if the same shareholder is also the director, else please choose No. For the company, please choose No. <i>Pilih 'Ya' dari <input type="checkbox"/> jika pemegang saham yang sama adalah juga pengarah, jika tidak pilih 'No'. untuk syarikat, sila pilih 'No'.</i>	Selected choice (Y or N) will be displayed in the table above near shareholder percentage. <i>Pilihan (Y atau N) akan dipaparkan di dalam jadual di atas bersebelahan peratusan saham.</i>
Type <i>Jenis</i>	Mandatory <i>Mandatori</i>	Select Person if the shareholder is a person and select Company if a company is a shareholder. <i>Pilih 'Person' jika pemegang saham adalah orang perseorangan dan pilih 'Company' jika pemegang saham adalah sebuah syarikat.</i>	Selecting Person will make the SSM/BRN Number non-mandatory. Selecting Company will make SSM/BRN Number mandatory. <i>Memilih 'Person' akan menyebabkan medan No. SSM/BRN tidak mandatori. Memilih 'Company' akan menyebabkan medan No. SSM/BRN wajib untuk diisi.</i>
SSM/BRN Number <i>No. SSM/BRN</i>	Mandatory if Type is Company <i>Mandatori jika Jenis adalah Syarikat</i>	Key-in SSM registration number for a company registered in Malaysia. Key-in respective business registration number for a company registered in a foreign country. <i>Masukkan no. pendaftaran SSM untuk syarikat yang berdaftar di Malaysia. Masukkan no. pendaftaran masing-masing untuk syarikat yang berdaftar di luar negara.</i>	Max 12-characters only. <i>Maksimum 12-karakter sahaja.</i>
Nationality <i>Warganegara</i>	Mandatory <i>Mandatori</i>	Please select the nationality of the shareholder or where did the company register for a company as a shareholder.	

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
		<i>Sila pilih kewarganegaraan pemegang saham atau di mana syarikat berdaftar jika syarikat adalah pemegang saham.</i>	
NRIC <i>No. Kad Pengenalan Baru</i>	Mandatory if Type is Person <i>Mandatori jika Jenis adalah Perseorangan</i>	Type 12-digit NRIC of the shareholder who is Malaysian. <i>Taip no. kad pengenalan baru 12-digit untuk pemegang saham warganegara Malaysia.</i>	Will appear if Malaysian nationality is selected. <i>Akan dipaparkan jika warganegara Malaysia dipilih.</i>
Passport <i>No. Pasport</i>	Mandatory if Type is Person <i>Mandatori jika Jenis adalah Perseorangan</i>	Type passport number of the shareholder who is non-Malaysian. <i>Taip no. Pasport untuk pemegang saham bukan warganegara Malaysia.</i>	Will appear if Non-Malaysian nationality is selected. <i>Akan dipaparkan jika bukan warganegara Malaysia dipilih.</i>
C/O <i>C/O</i>	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	
Street/House No. <i>Jalan/No. Rumah</i>	Mandatory <i>Mandatori</i>	Key-in first line of residential address of the shareholder or company's corporate address if the shareholder is a company. <i>Taip baris pertama alamat kediaman pemegang saham atau alamat korporat jika pemegang saham ialah syarikat.</i>	Maximum 40-characters per line. <i>Maksimum 40-karakter setiap baris.</i>
Street 4 <i>Jalan 4</i>	Mandatory <i>Mandatori</i>	Key-in second line of residential address of the shareholder or company's corporate address if the shareholder is a company. <i>Taip baris kedua alamat kediaman pemegang saham atau alamat korporat jika pemegang saham ialah syarikat.</i>	Maximum 40-characters per line. <i>Maksimum 40-karakter setiap baris.</i>
Street 5 <i>Jalan 5</i>	Optional <i>Pilihan</i>	Key-in third line of residential address for shareholder or company's corporate address if the shareholder is a company if applicable. <i>Taip baris ketiga alamat kediaman pemegang saham atau alamat korporat jika pemegang saham ialah syarikat jika ada.</i>	Maximum 40-characters per line. <i>Maksimum 40-karakter setiap baris.</i>
City <i>Bandar</i>	Mandatory <i>Mandatori</i>	Type City as per address used. <i>Taip Bandar berdasarkan alamat yang digunakan.</i>	Maximum 40-characters. <i>Maksimum 40-karakter.</i>
Postal Code	Mandatory <i>Mandatori</i>	Depends on each country. <i>Bergantung kepada negara masing-masing.</i>	Letters and numbers only. <i>Huruf dan nombor sahaja.</i>
Country <i>Negara</i>	Mandatory <i>Mandatori</i>	Select Country as per address used from  <i>Pilih Negara berdasarkan alamat yang digunakan dari .</i>	
Region <i>Negeri</i>	Mandatory <i>Mandatori</i>	Select Region as per address used from  <i>Pilih Negeri berdasarkan alamat yang digunakan dari .</i>	
Time Zone	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	
PO Box	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	
Postal Code	Optional <i>Pilihan</i>	This field can be omitted. <i>Medan ini boleh ditinggalkan.</i>	

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Telephone No. <i>Nombor Telefon</i>	Mandatory <i>Mandatori</i>	Office or mobile telephone number of the shareholder. <i>Nombor telefon pejabat atau telefon bimbit pemegang saham.</i>	Numbers, space and dash only. <i>Nombor, jarak dan sempang sahaja.</i>
E-Mail <i>E-mel</i>	Mandatory <i>Mandatori</i>	Communication e-mail with company domain for the shareholder. Free web-based email is also accepted. <i>Alamat e-mel perhubungan pemegang saham dengan domain syarikat. Alamat e-mel percuma juga dibenarkan.</i>	Use lowercase only. <i>Gunakan huruf kecil sahaja.</i>
Designation <i>Jawatan</i>	Mandatory <i>Mandatori</i>	Key-in designation of the shareholder. Depending on the shareholding structure, put MAJOR SHAREHOLDER or MINOR SHAREHOLDER or SOLE SHAREHOLDER if the company is the shareholder. <i>Masukkan jawatan pemegang saham. Bergantung kepada struktur pegangan saham, masukkan PEMEGANG SAHAM MAJORITI atau PEMEGANG SAHAM MINORITI atau PEMEGANG SAHAM penuh jika syarikat adalah pemegang saham.</i>	Max 40-characters only. <i>Maksimum 40-karakter sahaja.</i>

Section 7: Vendor Information – Additional Info (Maklumat Pembekal – Maklumat Tambahan)

Several sub-sections must be completed in this section which are Registration with Government Bodies/Public Sectors/Private Sectors, Electrical Work Contractor (ST License Certification), Other Certification and Others.

Beberapa sub-seksyen perlu dilengkapkan dalam seksyen ini iaitu Pendaftaran dengan Badan-Badan Kerajaan/Sektor-Sektor Awam/Sektor-Sektor Swasta, Kontraktor Kerja Elektrikal (Persijilan Lesen ST), Persijilan Lain dan Lain-Lain.

Additional Info

Registration with Government Bodies/Public Sectors/Private Sectors

Organization	Certificate No.	Certificate Expire D		
			+	✖
			+	✖
			+	✖
			+	✖

Organization:

Certificate No:

Certificate Expire Date:

Electrical Work Contractor (ST License Certification)

Certification no.:

Class:

Certification expiry date:

Other Certification

TM Wiring Certification: * Yes No: Please specify:

ISO Certification: * Yes No: Please specify:

Others

Do you subscribe to any TM Services: * Yes No: Please specify:

Registration with Government Bodies/Public Sectors/Private Sectors is required if options inside the **License sub-section from Section 4** above are checked. For adding new registration, please type the value first and click button. For example:

Pendaftaran dengan Badan-Badan Kerajaan/Sektor-Sektor Awam/Sektor-Sektor Swasta perlu diisi sekiranya terdapat pilihan-pilihan yang ditanda dalam sub-seksyen Lesen dari Seksyen 4 di atas. Untuk menambah pendaftaran baru, sila taip terlebih dahulu dalam medan dan klik butang . Contohnya:

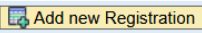
Registration with Government Bodies/Public Sectors/Private Sectors

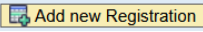
Organization	Certificate No.	Certificate Expire D		
			+	✖
			+	✖
			+	✖
			+	✖



Organization:

Certificate No:

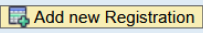
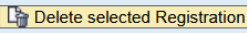
Certificate Expire Date:

When  button is clicked, the details will be added to the table above. Multiple registrations can be added, and if the rows are more than five, please use the scroll to view registration that is not visible on the screen.

Apabila butang  diklik, perinciannya akan ditambah ke dalam jadual di atas. Beberapa pendaftaran boleh ditambah, dan sekiranya baris sudah lebih dari lima, sila gunakan skrol untuk melihat pendaftaran yang tidak terpapar di skrin.

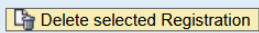
Organization	Certificate No.	Certificate Expire D		
MOF	357-012345678	03.08.2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Organization:
 Certificate No:
 Certificate Expire Date:

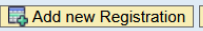
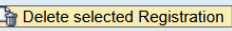
To delete a registration, please select the row and click  button.

Untuk membatalkan sesuatu pendaftaran, sila pilih baris pendaftaran berkenaan dan klik butang





Organization	Certificate No.	Certificate Expire D		
MOF	357-012345678	03.08.2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CIDB	0120181098-SL017777	11.07.2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CIDB-SPKK	0120181098-SL017777	11.07.2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TNB	3049200	03.08.2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Organization:
 Certificate No:
 Certificate Expire Date:

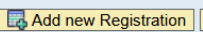
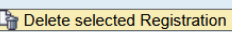
 

Then the selected row will be removed.

Kemudian baris yang dipilih akan dibuang.



Organization	Certificate No.	Certificate Expire D		
MOF	357-012345678	03.08.2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CIDB	0120181098-SL017777	11.07.2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CIDB-SPKK	0120181098-SL017777	11.07.2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Organization:
 Certificate No:
 Certificate Expire Date:

These are the details of the fields for Government Bodies/Public Sectors/Private Sectors:

Ini adalah perincian berkenaan medan-medan di Badan-Badan Kerajaan/Sektor-Sektor Awam/Sektor-Sektor Swasta:

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Organization <i>Organisasi</i>	Optional <i>Pilihan</i>	Key-in name of Government Bodies/Public Sectors/Private Sectors that generate/provide the certificate <i>Masukkan nama Badan-Badan Kerajaan/Sektor-Sektor Awam/Sektor-Sektor Swasta yang mengeluarkan sijil</i>	Max 40-characters only. Text, numbers and symbols are allowed. <i>Maksimum 40-karakter sahaja. Teks, nombor dan simbol dibenarkan.</i>
Certificate No. <i>No. Sijil</i>	Optional <i>Pilihan</i>	Type Certificate Number of the registration. <i>Taip Nombor Sijil untuk pendaftaran berkenaan.</i>	Max 40-characters only. Text, numbers and symbols are allowed. <i>Maksimum 40-karakter sahaja. Teks, nombor dan simbol dibenarkan.</i>
Certificate Expire Date <i>Tarikh Tamat Sijil</i>	Optional <i>Pilihan</i>	Click  to select the expiry date or type the expiry date of the certificate. <i>Klik  untuk memilih tarikh tamat atau taip tarikh tamat tempoh sijil berkenaan.</i>	Date in DD.MM.YYYY format. For example, if the expiry date is 24 November 2022, please type 24.11.2022 <i>Tarikh dalam format DD.MM.YYYY. Contohnya, jika tarikh tamat ialah 24 November 2022, sila taip 24.11.2022</i>

The next sub-sections can be completed or omitted depending on the company registration. For Yes/No options, they are mandatory, so please choose No if not registered or not applicable. If Yes is selected, please put remarks in the 'Please specify' field. An example is shown below:


Sub-sekSYen seterusnya boleh dilengkapkan atau ditinggalkan bergantung kepada pendaftaran syarikat. Untuk pilihan Ya/Tidak, ianya adalah mandatori, jadi sila pilih No jika tidak berdaftar atau tidak berkenaan. Jika pilihan Ya dipilih, sila masukkan di medan 'please specify'. Contoh ditunjukkan di bawah:

Registration with Government Bodies/Public Sectors/Private Sectors

Organization	Certificate No.	Certificate Expire D	+	-
MOF	357-012345678	03.08.2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CIDB	0120181098-SL017777	11.07.2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CIDB-SPKK	0120181098-SL017777	11.07.2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ISO/IEC 27001:2013 (TUV RHEINLAND)	01 153 10310006	14.12.2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Organization:


Certificate No:

Certificate Expire Date: 

Electrical Work Contractor (ST License Certification)

Certification no.:

Class: 

Certification expiry date: 

Other Certification


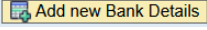
TM Wiring Certification: * Yes No: Please specify:


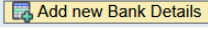
ISO Certification: * Yes No: Please specify:

Others

Do you subscribe to any TM Services: * Yes No: Please specify:


Section 8: Vendor Information – Bank Details (Maklumat Pembekal – Perincian Bank)


Bank Details section is mandatory. The business's or company's bank details must be used and personal bank detail is not allowed. To begin, please search the bank branch by clicking the  icon beside the Bank Name field. Then, type the business's or company's bank account number in the Bank Account field and type the business's or company's full name in the Account Holder field. Finally, please click the  button to add the bank details in the table above.

Seksyen Perincian Bank adalah mandatori. Perincian bank perniagaan atau syarikat mesti digunakan dan maklumat bank perseorangan tidak dibenarkan. Untuk bermula, sila buat carian cawangan bank dengan klik ikon  bersebelahan medan 'Bank Name'. Kemudian, taip nombor akaun bank di medan 'Bank Account' dan taip nama perniagaan atau syarikat di medan 'Account Holder'. Akhirnya, klik butang  untuk menambah perincian bank ke dalam jadual di atas.

If not found, choose country = MY and Bank Name = Others

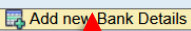
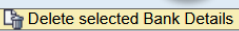
*Bank Country	*Bank name	Bank Branch	*Bank Account	*Account Holder	Reference	Add	Del

Bank Country: MY 


Bank Name:  Bank Branch:


Bank Account:

Account Holder:

1, 2, 3, 4

Do not type Bank Name and Bank Branch manually. It will produce error messages. Please search and select the correct bank branch by clicking the  icon beside the Bank Name field (number 1).


Jangan taip Nama Bank dan Cawangan Bank secara manual. Sila buat carian dan pilih cawangan bank yang betul dengan klik ikon  bersebelahan medan 'Bank Name' (nombor 1).


Example:

Contoh:

If not found, choose country = MY and Bank Name = Others

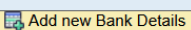
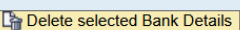
*Bank Country	*Bank name	Bank Branch	*Bank Account	*Account Holder	Reference	Add	Del

Bank Country: MY 

Bank Name:  Bank Branch:

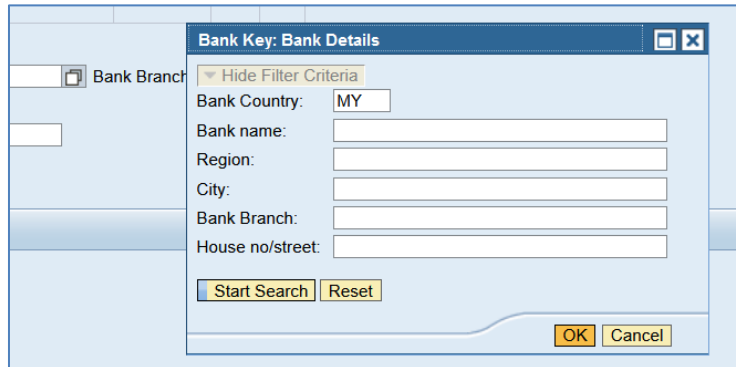
Bank Account:

Account Holder:

Clicking the button will prompt Bank Key: Bank Details search screen:

Dengan mengklik pada butang berkenaan, skrin carian 'Bank Key: Bank Details' akan dipaparkan:

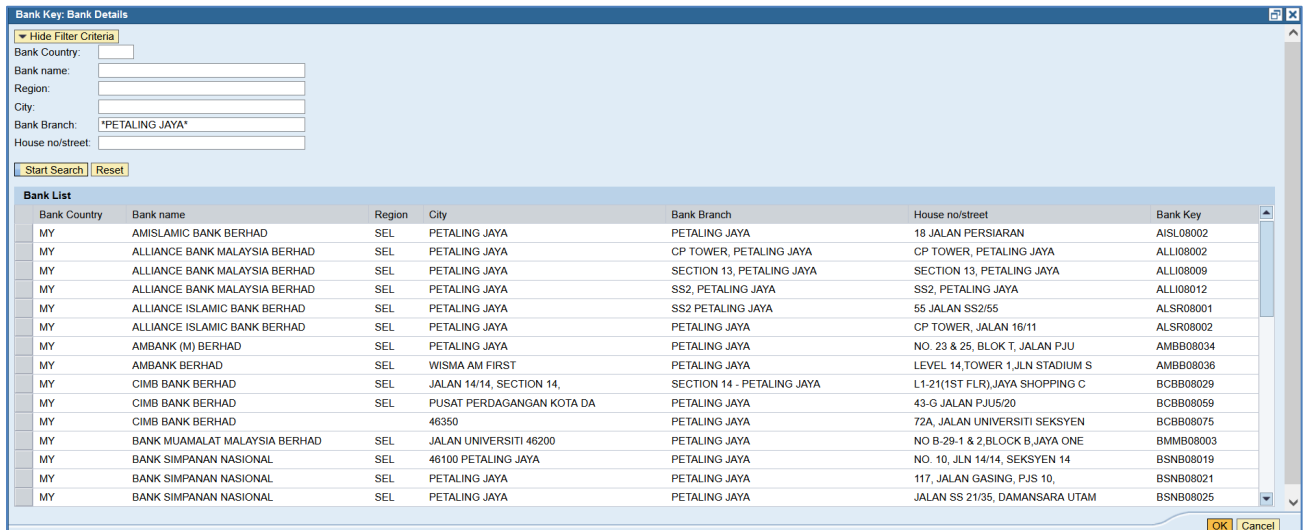


Do your search inside either one of the City field or Bank Branch field by using wildcards characters, e.g. *PETALING JAYA* then click Start Search.

Lakukan carian anda di dalam salah satu medan 'City' atau medan 'Bank Branch' menggunakan karakter 'wildcards' contohnya, *PETALING JAYA* kemudian klik Start Search.

Example:

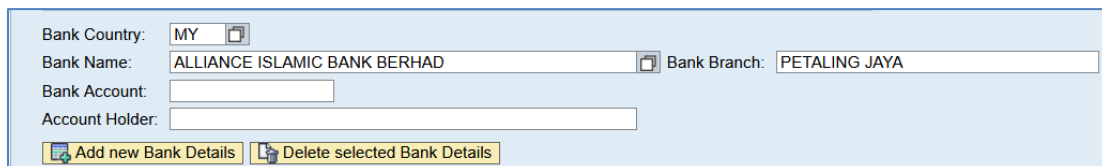
Contoh:

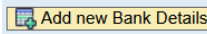


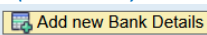
Bank Country	Bank name	Region	City	Bank Branch	House no/street	Bank Key
MY	AMISLAMIC BANK BERHAD	SEL	PETALING JAYA	PETALING JAYA	18 JALAN PERSIARAN	ALSL08002
MY	ALLIANCE BANK MALAYSIA BERHAD	SEL	PETALING JAYA	CP TOWER, PETALING JAYA	CP TOWER, PETALING JAYA	ALLI08002
MY	ALLIANCE BANK MALAYSIA BERHAD	SEL	PETALING JAYA	SECTION 13, PETALING JAYA	SECTION 13, PETALING JAYA	ALLI08009
MY	ALLIANCE BANK MALAYSIA BERHAD	SEL	PETALING JAYA	SS2, PETALING JAYA	SS2, PETALING JAYA	ALLI08012
MY	ALLIANCE ISLAMIC BANK BERHAD	SEL	PETALING JAYA	SS2 PETALING JAYA	55 JALAN SS2/55	ALSR08001
MY	ALLIANCE ISLAMIC BANK BERHAD	SEL	PETALING JAYA	PETALING JAYA	CP TOWER, JALAN 16/11	ALSR08002
MY	AMBANK (M) BERHAD	SEL	PETALING JAYA	PETALING JAYA	NO. 23 & 25, BLOK T, JALAN PJJ	AMBB08034
MY	AMBANK BERHAD	SEL	WISMA AM FIRST	PETALING JAYA	LEVEL 14, TOWER 1, JLN STADIUM S	AMBB08036
MY	CIMB BANK BERHAD	SEL	JALAN 14/14, SECTION 14,	SECTION 14 - PETALING JAYA	L1-21(1ST FLR), JAYA SHOPPING C	BCBB08029
MY	CIMB BANK BERHAD	SEL	PUSAT PERDAGANGAN KOTA DA	PETALING JAYA	43-G JALAN PJJU5/20	BCBB08059
MY	CIMB BANK BERHAD		46350	PETALING JAYA	72A, JALAN UNIVERSITI SEKSYEN	BCBB08075
MY	BANK MUAMALAT MALAYSIA BERHAD	SEL	JALAN UNIVERSITI 46200	PETALING JAYA	NO B-29-1 & 2, BLOK B, JAYA ONE	BMMB08003
MY	BANK SIMPANAN NASIONAL	SEL	46100 PETALING JAYA	PETALING JAYA	NO. 10, JLN 14/14, SEKSYEN 14	BSNB08019
MY	BANK SIMPANAN NASIONAL	SEL	PETALING JAYA	PETALING JAYA	117, JALAN GASING, PJS 10,	BSNB08021
MY	BANK SIMPANAN NASIONAL	SEL	PETALING JAYA	PETALING JAYA	JALAN SS 21/35, DAMANSARA UTAM	BSNB08025

Then click the correct bank and its branch and the details will be copied to the main screen:

Kemudian klik bank dan cawangannya yang betul dan maklumat akan disalin ke dalam paparan utama:



Then please type bank account number (numbers only; no dash or space) in the Bank Account field (number 2) and company or business name in Account Holder field (number 3). Finally, click  button to add the bank details in the table above (number 4).

Kemudian, sila taip nombor akaun bank (nombor sahaja; tanpa sempang atau jarak) di dalam medan 'Bank Account' (nombor 2) dan nama syarikat atau perniagaan di medan 'Account Holder' (nombor 3). Akhirnya klik butang  untuk menambah perincian bank ke dalam jadual di atas (nombor 4).



Bank Details							
*Bank Country	*Bank name	Bank Branch	*Bank Account	*Account Holder	Reference	Add	Del
MY	ALLIANCE ISLAMIC BANK BERHAD	PETALING JAYA	7890789012	THE FULL COMPANY OR BUSINESS NAME		<input checked="" type="checkbox"/>	<input type="checkbox"/>

If you cannot find the Bank you are searching for, search for bank name **Others** with Country Code **MY**. The correct details will be updated later based on the submitted bank statement.

*Jika anda tidak menemui Bank yang anda cari, buat carian nama bank **Others** dengan kod Negara (County Code) **MY**. Maklumat yang betul akan dikemaskini kemudian berdasarkan penyata bank yang dihantar.*

If not found, choose country = MY and Bank Name = Others

Bank Details							
*Bank Country	*Bank name	Bank Branch	*Bank Account	*Account Holder	Reference	Add	Del
MY	ALLIANCE ISLAMIC BANK BERHAD	PETALING JAYA	7890789012	THE FULL COMPANY OR BUSINESS NAME		<input checked="" type="checkbox"/>	<input type="checkbox"/>
MY	Others	Others	89085045	THE FULL COMPANY OR BUSINESS NAME		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Section 9: Vendor Information – Tax Information (*Maklumat Pembekal – Maklumat Cukai*)

These fields are not mandatory. Only companies and businesses incorporated in Malaysia and having Sales and Services Tax (SST) registered with Royal Malaysia Customs Department (RMCD) must complete this section. Fill in alphanumeric SST number with dash and use “Tarikh Kuatkuasa Pendaftaran” from SST Approval Letter as Valid From date. Most companies and businesses will have only one type of Tax in Tax Registered Company, either Sales Tax registration number or Service Tax registration number.

Medan-medan ini tidak diwajibkan. Hanya syarikat-syarikat dan perniagaan-perniagaan yang diperbadankan di Malaysia dan mempunyai pendaftaran Cukai Jualan dan Perkhidmatan (CJP) dengan Jabatan Kastam DiRaja Malaysia (JKDRM) hendaklah melengkapkan seksyen ini. Isikan nombor SST alfanumerik dengan sempang dan gunakan Tarikh Kuatkuasa Pendaftaran dari Surat Kelulusan SST sebagai tarikh ‘Valid From’. Kebanyakan syarikat-syarikat dan perniagaan-perniagaan akan hanya mempunyai satu jenis Cukai di medan ‘Tax Registered Company’, sama ada nombor pendaftaran Cukai Jualan atau nombor pendaftaran Cukai Perkhidmatan.

Example:

Contoh:

▼ Tax Information	
Tax Registered Company:	SST Service Provider <input type="checkbox"/>
Registration Number:	W10-1808-31011572
Valid From / To:	01.09.2018 <input type="checkbox"/> 31.12.9999 <input type="checkbox"/>

These are the details of the fields inside Tax Information for SST-registered companies:

Ini adalah perincian berkenaan medan-medan di Maklumat Cukai untuk syarikat-syarikat yang mendaftar SST:

Field <i>Medan</i>	Category <i>Kategori</i>	Expected Input <i>Input Diperlukan</i>	Limitation <i>Had</i>
Tax Registered Company <i>Syarikat Berdaftar Cukai</i>	Optional <i>Pilihan</i>	From <input type="checkbox"/> , choose SST Service Provider for Service Tax Registration and choose SST Manufacturer for Sales Tax Registration. <i>Dari <input type="checkbox"/>, sila pilih ‘SST Service Provider’ untuk Pendaftaran Cukai Perkhidmatan dan pilih ‘SST Manufacturer’ untuk Pendaftaran Cukai Jualan.</i>	
Registration Number <i>Nombor Pendaftaran</i>	Optional <i>Pilihan</i>	Use ‘No. Daftar CP’ or ‘No. Daftar CJ’ from SST Approval Letter. Do not use ‘Ruj Kami’. <i>Gunakan No. Daftar CP atau No. Daftar CJ dari Surat Kelulusan SST. Jangan gunakan Ruj Kami.</i>	17-characters including dash. <i>17-karakter termasuk sempang.</i>
Valid From <i>Sah Dari</i>	Optional <i>Pilihan</i>	Key-in ‘Tarikh Kuatkuasa Pendaftaran’ from SST Approval Letter as Valid From date. <i>Masukkan Tarikh Kuatkuasa Pendaftaran dari Surat Kelulusan SST sebagai tarikh Sah Dari.</i>	Use format DD.MM.YYYY , for example, if the date is 1 September 2018, key-in 01.09.2018 . <i>Gunakan format DD.MM.YYYY, contohnya, jika tarikhnya ialah 1 September 2018, masukkan 01.09.2018 .</i>
Valid To <i>Sah Sehingga</i>	Optional <i>Pilihan</i>	Key-in default date of 31 December 9999. <i>Masukkan tarikh 31 Disember 9999.</i>	Use format DD.MM.YYYY , for date 31 December 9999, key-in 31.12.9999 . <i>Gunakan format DD.MM.YYYY, untuk tarikh 31 Disember 9999, masukkan 31.12.9999.</i>

Section 10: Data Privacy Statement and Integrity Pledge Acceptance – Appendix C *(Pernyataan Privasi Data dan Penerimaan Perjanjian Integriti – Appendix C)*

When all the fields above have been filled, you can only proceed to the next step after you validate the Data Privacy Statement. Validation is signified by ticking ‘Yes, I have read the data privacy statement and accept the terms’.

Setelah semua medan di atas selesai diisi, anda hanya boleh meneruskan ke langkah berikutnya selepas anda mengesahkan ‘Data Privacy Statement’. Pengesahan ditandakan dengan klik dalam kotak ‘Yes, I have read the data privacy statement and accept the terms’ (Ya, saya telah membaca kenyataan data privasi dan menerima terma-terma itu).

Example:

Contoh:

Data Privacy Statement

DECLARATION

It is hereby confirmed that all the information provided in this form together with the attached documents are true and accurate.

I hereby allow representative(s) from TM to visit the premises of the Company to verify any related document(s).

I hereby declare and affirm that I am authorized to make this declaration on the Company's behalf.

I hereby understand that failure to comply with any of the matter above may result in the rejection or disqualification of the Company's application as a TM Group Registered Vendor.
I hereby declare and affirm that I am authorized to make this declaration on the Company's behalf.

It is hereby confirmed that the email address provided herein is the Company's official email address and I am duly aware that the Company shall immediately inform TM in the event of any changes whatsoever.

Yes, I have read the data privacy statement and accept the terms.: *

Yes, I have read the data privacy statement and accept the terms.: *

Integrity Pledge

After ticking ‘Yes, I have read the data privacy statement and accept the terms’, a new section will appear. Tick the checkbox beside TM INTEGRITY PLEDGE (APPENDIX C) to view and read the Integrity Pledge.

Selepas mengklik ‘Yes, I have read the data privacy statement and accept the terms’, satu seksyen akan dipaparkan. Tandakan kotak di sebelah ‘TM INTERGRITY PLEDGE (APPENDIX C)’ untuk melihat dan membaca Perjanjian Integriti berkenaan.




Yes, I have read the data privacy statement and accept the terms. *

Integrity Pledge

Please complete the Integrity Pledge declaration as follows:
 - Appendix C: Input the required details and click Accept
 - Appendix D (will be available upon completion of Appendix C). Download the document. The signed document is to be uploaded in SUS Portal (after obtaining Login ID) at the attachment section.

TM INTEGRITY PLEDGE (APPENDIX C)

1 of 2 Automatic Zoom

 **APPENDIX C**

INTEGRITY PLEDGE BY TM BUSINESS PARTNERS

1. I, hereby declare that I, or any individual(s) representing this Company (including employees, agents and/or subcontractors and representatives who are engaged directly in any Telekom Malaysia Berhad's procurement activities) shall not offer or give any bribes to any director, employee, agent, contractor, subcontractor and/or representative of Telekom Malaysia Berhad and/or any of its Group of Companies (collectively referred

Please complete all required fields and click button as a sign of acceptance for the Integrity Pledge.
Sila lengkapkan kesemua ruang dan klik butang sebagai tanda penerimaan Perjanjian Integriti.

4. The Company hereby represents that its signatory to this declaration is fully authorized to sign on the Company's behalf. Where applicable and upon request by TM, a copy of the requisite letter of authorization and board resolution, shall be forwarded by the Company to TM upon the execution of this declaration.

I hereby declare and affirm that I am authorized to make this declaration on the Company's behalf to comply with TM Integrity Agreement.

Particulars of Managing Director/Chief Executive Officer:

Name: *

NRIC/Passport: *

Email: *

Company Name: *

Section 11: Data Privacy Statement and Integrity Pledge Acceptance – Appendix D *(Pernyataan Privasi Data dan Penerimaan Perjanjian Integriti – Appendix D)*

After clicking Accept, you have to tick 'TM INTEGRITY PLEDGE (APPENDIX D)' and please download Appendix D. Depending on your browser, the download will be prompted at the top, centre or bottom of the screen. Please upload stamped and signed Appendix D when you have access to TM SUS Portal after the registration application approval.

Selepas mengklik Accept, anda dikehendaki mengklik 'TM INTEGRITY PLEDGE (APPENDIX D)' dan sila muat turun Appendix D. Bergantung kepada pelayar yang digunakan, pertanyaan muat turun akan dikeluarkan di atas, di tengah-tengah atau di bawah skrin. Sila muat naik Appendix D yang bercop dan bertanda tangan apabila anda sudah mendapat akses ke TM SUS Portal selepas permohonan pendaftaran diluluskan.

Particulars of Managing Director/Chief Executive Officer:

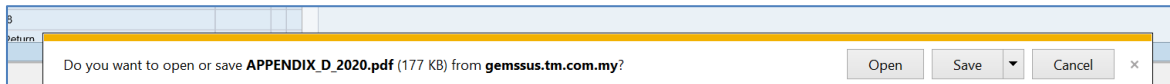
Name: *

NRIC/Passport: *

Email: *

Company Name: *

TM INTEGRITY PLEDGE(APPENDIX D)









Section 12: Attachment *(Lampiran)*

The Attachment section allows you to attach softcopies of supporting documents. The **maximum size per file allowed is 7MB** and no limitation for maximum size for overall attachments. The type of file allowed is **.pdf** only. *Bahagian Lampiran membolehkan anda untuk melampirkan dokumen-dokumen sokongan dalam bentuk softcopy. Saiz maksimum setiap fail yang dibenarkan ialah 7MB dan tiada had maksimum untuk keseluruhan lampiran. Jenis fail yang dibenarkan adalah .pdf sahaja.*


To attach files, firstly select the appropriate Document Type, then click on the Browse button, select the files to upload and then click the Upload button. Once the files are uploaded, they will be updated in the attachments table.


*Untuk melampirkan fail, pertamanya pilih 'Document Type' yang bersesuaian, klik pada butang **Browse**, pilih fail untuk dimuat naik dan kemudian klik butang **Upload**. Setelah fail dimuat naik, ia akan dikemaskini dalam jadual lampiran.*

Document Type	Filename		
Company Profile	Company Profile as at 09-10-2020 (Latest)-CTC.pdf		
Bank Statement	HSBC Statement February 2021-CTC.pdf		
Company Registration Cert/Incorporation Document			
Form 9 / Section 17	SECTION 17.pdf		
Form 24 / Section 78			
Form 49 / Section 58			
Section 68 Annual Return			
Form D / Form E SSM			
Maklumat Perniagaan & Pemilik Terkini SSM			
Form I & Certificate of Registration			
Form B			
LLP / PLT Certificate, business info & Certificate of Registration			

Browse... No file selected. Upload

Attachment condition:
-File Type:PDF only

Click on the trash can  icon to delete the attachment. Be informed that the mandatory indicator with the asterisk (*) symbol will appear beside the name of Document Type, depending on your provided company type and company address. Application without any supporting document uploaded will not be accepted and such application cannot be sent.

*Klik pada ion tong sampah  untuk memadam sesuatu lampiran. Sila ambil maklum berkenaan tanda dokumen mandatori yang akan ditunjukkan dengan simbol * di tepi nama 'Document Type' bergantung kepada jenis syarikat dan alamat syarikat yang dimasukkan. Permohonan tanpa sebarang dokumen yang dimuat naik tidak akan diterima dan permohonan sebegini tidak akan dapat dihantar.*

Example:

Contoh:

When the Company Type selected is Sdn Bhd, and the address is in Malaysia...

Apabila Jenis Syarikat yang dipilih ialah Sdn Bhd, dan alamat di dalam Malaysia...

Postal Code: *	<input type="text" value="53000"/>	City: *	<input type="text" value="KUALA LUMPUR"/>
Country: *	<input type="text" value="Malaysia"/>	Region: *	<input type="text" value="Kuala Lumpur"/>

...mandatory documents required to be uploaded are marked with asterisk * below:

*...dokumen mandatori yang perlu untuk dimuat naik akan ditanda dengan simbol * seperti di bawah:*

Attachment	
Document Type	Filename
* Company Profile	
* Bank Statement	
* Company Registration Cert/Incorporation Document	
* Form 9 / Section 17	
* Form 24 / Section 78	
* Form 49 / Section 58	
* Section 68 Annual Return	
Form D / Form E SSM	
Maklumat Perniagaan & Pemilik Terkini SSM	
Form I & Certificate of Registration	
Form B	
LLP / PLT Certificate,business info & Certificate of Registration	

When the Company Type selected is Enterprise, and the address is in Sabah, Malaysia...

Apabila Jenis Syarikat yang dipilih ialah Enterprise, dan alamat di negeri Sabah, Malaysia...

Postal Code: *	<input type="text" value="80200"/>	City: *	<input type="text" value="KOTA KINABALU"/>
Country: *	<input type="text" value="Malaysia"/>	Region: *	<input type="text" value="Kt Kinabalu (Sabah)"/>

...mandatory documents required to be uploaded are marked with asterisk * below:

*...dokumen mandatori yang perlu untuk dimuat naik akan ditanda dengan simbol * seperti di bawah:*

Attachment	
Document Type	Filename
* Company Profile	
* Bank Statement	
* Company Registration Cert/Incorporation Document	
Form 9 / Section 17	
Form 24 / Section 78	
Form 49 / Section 58	
Section 68 Annual Return	
Form D / Form E SSM	
Maklumat Perniagaan & Pemilik Terkini SSM	
Form I & Certificate of Registration	
*Form B	
LLP / PLT Certificate,business info & Certificate of Registration	

When the Company Type selected is Enterprise, and the address is in Sarawak, Malaysia...

Apabila Jenis Syarikat yang dipilih ialah Enterprise, dan alamat di negeri Sarawak, Malaysia...

Postal Code: *	<input type="text" value="93000"/>	City: *	<input type="text" value="KUCHING"/>
Country: *	<input type="text" value="Malaysia"/>	Region: *	<input type="text" value="Kuching (Sarawak)"/>

...mandatory documents required to be uploaded are marked with asterisk * below:

*...dokumen mandatori yang perlu untuk dimuat naik akan ditanda dengan simbol * seperti di bawah:*

Attachment	
Document Type	Filename
* Company Profile	
* Bank Statement	
* Company Registration Cert/Incorporation Document	
Form 9 / Section 17	
Form 24 / Section 78	
Form 49 / Section 58	
Section 68 Annual Return	
Form D / Form E SSM	
Maklumat Perniagaan & Pemilik Terkini SSM	
* Form I & Certificate of Registration	
Form B	
LLP / PLT Certificate,business info & Certificate of Registration	

When the Company Type selected is Enterprise, and the address is anywhere in Peninsular Malaysia...

Apabila Jenis Syarikat yang dipilih ialah Enterprise, dan alamat di mana-mana di Semenanjung Malaysia...

Postal Code: *	<input type="text" value="43200"/>	City: *	<input type="text" value="CHERAS"/>
Country: *	<input type="text" value="Malaysia"/>	Region: *	<input type="text" value="Selangor"/>

...mandatory documents required to be uploaded are marked with asterisk * below:

*...dokumen mandatori yang perlu untuk dimuat naik akan ditanda dengan simbol * seperti di bawah:*

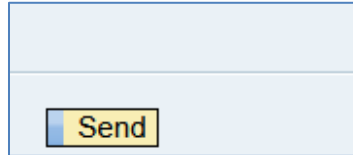
Attachment	
Document Type	Filename
* Company Profile	
* Bank Statement	
* Company Registration Cert/Incorporation Document	
Form 9 / Section 17	
Form 24 / Section 78	
Form 49 / Section 58	
Section 68 Annual Return	
* Form D / Form E SSM	
* Maklumat Perniagaan & Pemilik Terkini SSM	
Form I & Certificate of Registration	
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Section 13: Submit the Form (*Hantar Borang*)

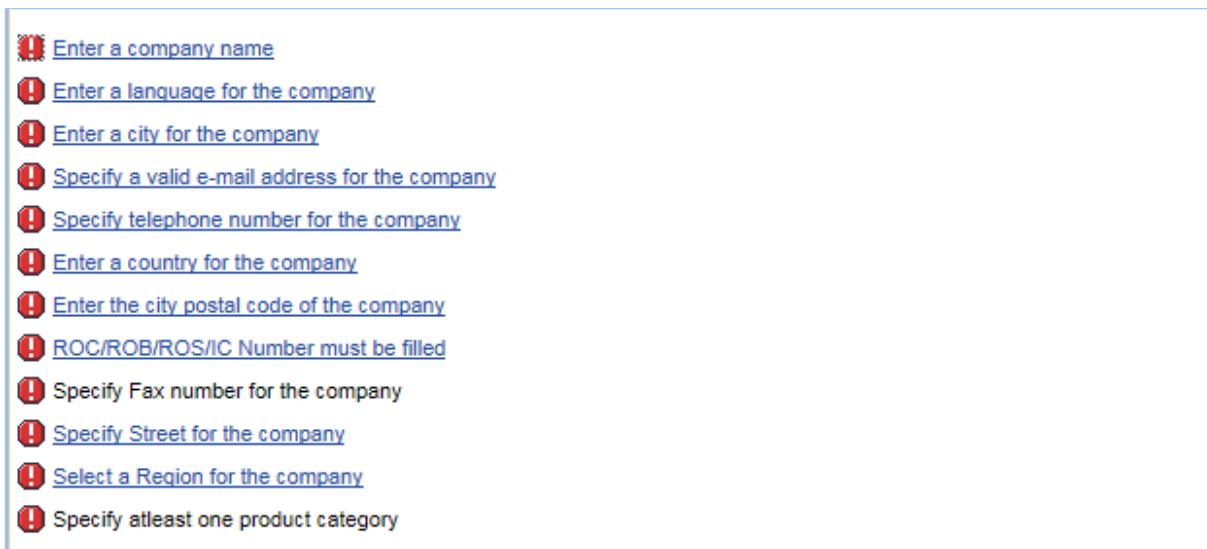
Once all the sections have been completed, click Send.

Sebaik saja semua seksyen dilengkapkan, klik Send (Hantar).



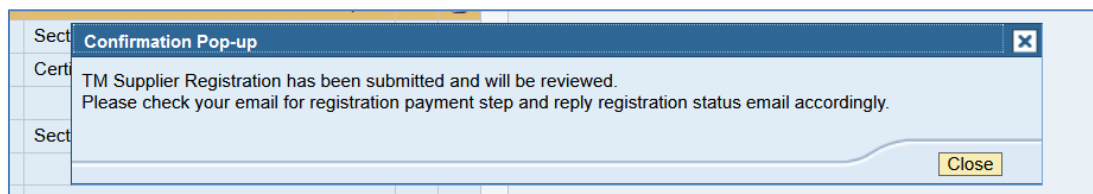
The system will display any error messages at the top of the screen from any incomplete information. Please scroll up and check for any missing information. Complete them and retry to click Send button again.

Sistem akan memaparkan mesej ralat/kesilapan di bahagian atas skrin untuk sebarang maklumat tidak lengkap. Sila skrol ke atas dan semak sebarang maklumat yang tertinggal. Lengkapkan maklumat berkenaan dan cuba semula untuk klik butang Send sekali lagi.



After all error messages have been cleared and completed, you can click Send button again. A confirmation pop-up below will appear indicating you have submitted your application successfully.

Selepas semua mesej ralat/kesilapan dibetulkan dan dilengkapkan, cuba semula untuk klik butang Send sekali lagi. Satu 'pop-up' pengesahan akan dipaparkan menandakan permohonan anda sudah berjaya dihantar.



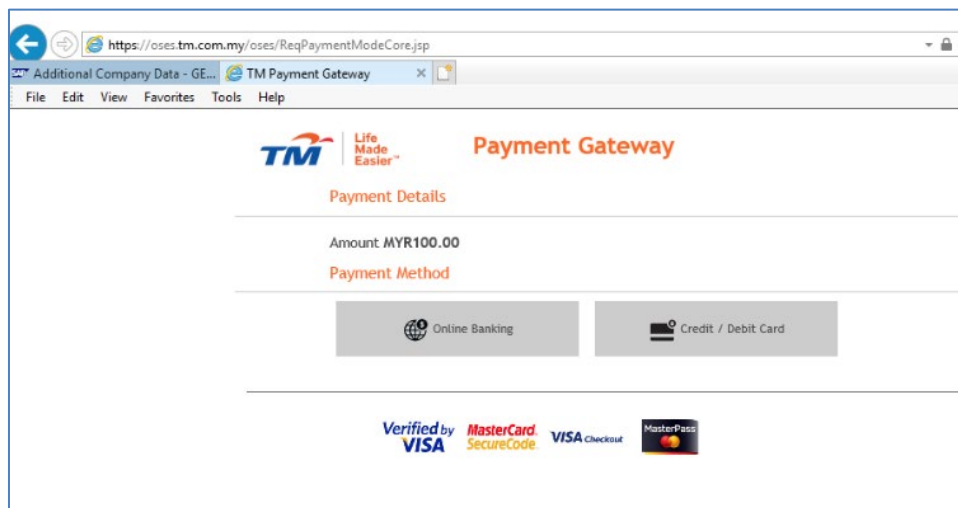
Making Registration Payment (*Membuat Bayaran Pendaftaran*)

The registration payment details will be sent to you in an email with the subject “**TM SRM Registration: Confirmation**”. Please check your Spam / Junk folders if this email is not received in your Inbox folder.

Maklumat bayaran pendaftaran akan dihantar dalam satu emel dengan tajuk “TM SRM Registration: Confirmation”. Sila semak folder ‘Spam’ atau ‘Junk’ di dalam emel sekiranya emel ini tidak diterima dalam folder ‘Inbox’.


Payment can be made online using the **Click Here** link in the email using TM Payment Gateway. Follow the instruction on the screen until the completion of payment.

Bayaran boleh dibuat secara atas talian menggunakan pautan “Click Here” di dalam emel melalui “TM Payment Gateway”. Ikuti langkah di paparan sehingga bayaran dilengkapkan.



Payment is successful if payment status appeared is **Captured** and payment receipt can be generated by clicking the link “**Click Here to View Official Receipt**”.

Pembayaran dikira berjaya sekiranya status bayaran yang dipaparkan ialah “Captured” dan resit bayaran boleh dikeluarkan dengan mengklik pautan “Click Here to View Official Receipt”.

 **Your payment was successful.**

Payment Amount	Payment Date
Gross Amount: MYR	15.04.2016
Tax Amount: MYR	
Rounding Amount: MYR	
Net Amount: MYR	

Payment Details

Payment ID:
Vendor No:
Receipt No.:
Payment Type:
Card Number:
Card Type:
Name on Card:
Payment Status: Captured
Reference:

Note: This receipt is computer generated and no signature is required.
[Click Here to View Official Receipt](#)

Checking and Responding to Registration Application Status *(Menyemak dan Memberi Maklum Balas kepada Status Permohonan Pendaftaran)*

All registration applications will be reviewed and the registration status will be notified via email with the subject “**TM SRM Registration: Supplier Application Status**”. Several clarifications and additional documents might be requested in this email if they are not included when the application is made. Please reply to this email with the required certified documents.

*Semua permohonan pendaftaran akan disemak dan status pendaftaran akan dimaklumkan melalui emel dengan tajuk “**TM SRM Registration: Supplier Application Status**”. Beberapa penjelasan dan dokumen-dokumen tambahan mungkin akan diminta di dalam emel ini jika ianya tidak disertakan sewaktu permohonan dibuat. Sila balas emel ini dengan dokumen yang disahkan.*

Registration application review will be made within three (3) working days from a successful application submitted. Several emails might be sent before approval can be done. Registration approval will be done within three (3) working days from the date we received your complete supporting documents via email.

Semakan permohonan pendaftaran akan dibuat dalam masa tiga (3) hari kerja dari permohonan yang berjaya dihantar. Beberapa e-mel mungkin dihantar sebelum kelulusan permohonan pendaftaran dapat dilakukan. Kelulusan pendaftaran akan dilakukan dalam masa tiga (3) hari bekerja dari tarikh kami menerima dokumen sokongan lengkap anda melalui e-mel.

Registration Application Approval (*Kelulusan Permohonan Pendaftaran*)

If your application has been approved, you will receive 2 e-mails from us:

Sekiranya permohonan anda diluluskan, anda akan menerima 2 e-mel daripada kami:

1st e-mail – will advise you on your company's **temporary user ID**, with email subject **TM Group's Supplier Registration: Approval**

2nd e-mail – will give you a **temporary password**, with email subject **TM Group's Supplier Registration: Password**

E-mel Pertama - akan memberikan **ID pengguna sementara** bagi syarikat anda dengan tajuk emel **TM Group's Supplier Registration : Approval**

E-mel Kedua – akan memberikan **kata laluan sementara** dengan tajuk emel **TM Group's Supplier Registration : Password**

The e-mails are sent separately for security reasons.

E-mel itu akan dihantarkan secara berasingan atas sebab-sebab keselamatan.

The ID and password received in these two emails cannot be used to proper log in to TM SUS Portal. It must be used in the **First-Time Login** screen. Please proceed with **First-Time Login** to create a new user ID and a new password for your company to access TM SUS Portal.

*ID pengguna dan kata laluan yang diterima dari dua emel ini tidak boleh digunakan untuk terus log masuk ke TM SUS Portal. Ianya mesti digunakan di dalam paparan **First-Time Login (Log Masuk Kali Pertama)**. Sila teruskan dengan **First-Time Login (Log Masuk Kali Pertama)** untuk mencipta ID pengguna baru dan kata laluan baru untuk syarikat anda mengakses TM SUS Portal.*

You are now a TM Supplier. Congratulations!

Kini anda adalah Pembekal TM. Tahniah!

Tips and Best Practice *(Tip dan Praktis Terbaik)*

1. Use any modern Internet browser to make registration application via laptop or desktop. Do not use a mobile browser. Ensure pop-up is enabled and document download is allowed.
Gunakan sebarang pelayar Internet moden untuk membuat permohonan pendaftaran melalui komputer riba dan komputer peribadi. Jangan gunakan pelayar Internet mudah alih. Pastikan “pop-up” diaktifkan dan muat turun dokumen dibenarkan..
2. Type your details in CAPITAL LETTERS. Only websites and email can use small letters.
Taip maklumat anda dalam HURUF BESAR. Hanya laman sesawang dan emel yang boleh menggunakan huruf kecil.
3. Ensure your email is correctly typed because it will be used for all communications and notifications.
Pastikan emel anda ditaip dengan betul kerana ianya akan digunakan dalam semua komunikasi dan pemberitahuan.
4. For a registration that is using its own email domain and not free email, using an email that sends to multiple recipients is highly recommended.
Untuk pendaftaran yang menggunakan domain e-mel sendiri dan bukan e-mel percuma, penggunaan satu emel yang menghantar emel kepada beberapa penerima sangatlah digalakkan.
5. Hard-copy submission of supporting documents is not allowed.
Penghantaran dokumen sokongan dalam bentuk salinan “hard-copy” tidak dibenarkan..